



**Memorandum of Understanding (MOU)**  
**for Academic Internship Partnership**



**Between**

**THE CLIMATE AGENDA**

**AND**

**DEPARTMENT OF SOCIOLOGY, D.A.V POST GRADUATE COLLEGE, VARANASI**

This Memorandum of Understanding ("MoU") is entered into on the **11** day of **05** month in the year **2026** between:

**The Climate Agenda**, (hereinafter referred to as "Organization"), a not-for-profit organization registered under The Indian Trust Act, 1882, having its Head office at 11, Adarsh Nagar, Mahmoorganj, Varanasi, Pin 221010, duly represented by the Co Founder and Director of Programs of the Organization and include his/her successor in office, legal representative, nominee and assignee as the "**First Party**".

TCA is a youth-led grassroots organization committed to advancing global climate action while strengthening community-driven responses to local challenges. It contributes to India's national climate goals by building local and hyperlocal narratives that connect citizen voices to climate solutions. Guided by India's global climate commitments, TCA dedicates its efforts to helping the nation achieve its environmental targets within the intended timeframes.

TCA focuses on understanding how humans travel and how humans build; two of the most defining factors shaping our collective climate footprint. Through its ongoing initiatives, TCA explores sustainable mobility choices, equitable decarbonization of traditional industries such as brick kilns in Uttar Pradesh, and innovative livelihood solutions that align economic growth with environmental responsibility.

TCA's methodology is based on three integrated pillars: building climate literacy through education and youth engagement; fostering multisectoral collaboration to generate public demand for sustainability; and strengthening advocacy for inclusive and actionable climate policies.

**AND**

**Department of Sociology, D.A.V. Post Graduate College, Varanasi** (admitted to the privileges of Banaras Hindu University), situated at Varanasi, Uttar Pradesh, duly represented by the Head of the Department, hereinafter referred to as the "**Second Party**" or "The Institution".

The Department of Sociology is dedicated to imparting quality education and research in the field of social sciences, with a focus on social structures, community development, social change, inequality, and human behavior. The department promotes critical thinking, field-based learning, and community engagement to help students understand contemporary social and environmental challenges.

## 1. Purpose and Objectives

- The internship program under this MOU seeks to bridge academic learning with real-world governance and climate action by engaging students of the Department of Sociology, DAV.PG College in the ongoing initiatives of The Climate Agenda (TCA). It aims to enhance students' understanding of the inter linkages between public policy, governance, environmental justice, and sustainable development, while contributing to community-based climate solutions.
- Aligned with the experiential learning objectives of the National Education Policy (NEP) 2020, the program offers students an opportunity to apply classroom knowledge to practical policy and governance challenges. Through participation in TCA's field projects, students will gain exposure to policy research, stakeholder engagement, advocacy strategies, and analysis of institutional responses to climate change and socio-economic issues. They will also develop essential skills in leadership, public communication, policy drafting, and project management through active involvement in collaborative campaigns and community awareness initiatives.
- The internship further builds understanding of legislative and policy frameworks related to climate change, labour rights, environmental governance, and sustainable development, encouraging critical thinking on how political institutions and public policies contribute to climate resilience, social inclusion, and democratic participation. It ultimately supports career exploration in public policy, governance, international relations, and development administration, with certification recognizing students' applied learning and contributions.

## 2. Role and Responsibilities

To ensure effective implementation of this partnership and internship program, both parties agree to the following roles and responsibilities:

### 2.1. Responsibilities of The Climate Agenda (First party)

#### ● Internship Facilitation:

The Climate Agenda shall design and facilitate structured internship programs aligned with the organization's ongoing projects, including *Buniyaad* (livelihood and sustainability) and *Harit Safar* (green mobility and environmental awareness).

#### ● Training and Orientation:

The NGO shall conduct an initial orientation session to introduce interns to the organization's mission, on-going programs, and expected roles during the internship.

#### ● Field Exposure:

Provide practical learning experiences through field visits, community interactions, awareness campaigns, and project-based assignments under expert supervision.

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● **Mentorship and Supervision:**

Assign field supervisors or mentors to guide interns, monitor their performance, and ensure the delivery of meaningful learning outcomes.

● **E-Resources and Materials:**

Provide necessary learning resources, campaign materials, and field support to facilitate the internship activities.

● **Certification:**

Issue certificates of completion and appreciation to the students upon successful fulfilment of internship requirements, in coordination with the Department of Sociology.

**2.1 Responsibilities of the Department of Sociology, D.A.V PG College(Second Party)**

● **Student Nomination:**

Identify and nominate interested and eligible students for participation in the internship program based on their academic interests and motivation.

● **Academic Coordination:**

Designate a faculty coordinator to serve as the primary point of contact between the Department and The Climate Agenda for planning, communication, and review of internship activities.

● **Monitoring and Evaluation:**

Oversee and evaluate the academic relevance of the internship, ensuring students adhere to ethical and professional conduct during the engagement period.

● **Integration with Curriculum (if applicable):**

Facilitate recognition of the internship as part of the student's fieldwork or academic credit, subject to university norms and departmental approval.

● **Feedback and Reporting:**

Collect feedback from participating students and communicate observations or suggestions to The Climate Agenda to strengthen the partnership.

**2.3. Joint Responsibilities**

● **Coordination and Communication:**

Both parties shall maintain open and regular communication to ensure smooth functioning of internship and collaborative activities.

- **Awareness and Capacity Building:**

Collaborate to organize seminars, workshops, and public awareness events related to climate change, sustainable livelihoods, and environmental economics.

- **Documentation and Reporting:**

Jointly document internship outcomes, success stories, and impact assessments for institutional and public dissemination.

- **Ethical Compliance:**

Ensure that all activities are conducted in accordance with ethical standards, mutual respect, and institutional values.

### **3. Terms of Internship**

The following terms and conditions shall govern the internship program jointly undertaken by **The Climate Agenda (TCA)** and the **Department of Sociology, D.A.V PG College** under this Memorandum of Understanding (MoU).

### **4. Duration and Engagement**

This MOU is specifically applicable to **Bachelor of Arts (BA) students** of the Department of Sociology, who will participate in the internship and field-based activities.

- **Working Hours**

Students will engage in **3–5 hours per day**, totaling approximately **90–120 hours**, as recommended for experiential learning under NEP

- **Joint Pre-Internship Orientation Workshop and Post Orientation Workshop with the Sociology Department and The Climate Agenda**

Prior to commencement of the internship, an orientation workshop was jointly organised by the Department of Sociology and The Climate Agenda. The session provided detailed clarity to students regarding objectives, internship hours, roles, field activities, reporting formats, and expected learning outcomes. All necessary information was enclosed and communicated to ensure transparency and informed participation.

### **5. Nature of Internship**

- The internship shall be of a **non-paid and voluntary nature**, intended to provide practical exposure, learning, and community engagement rather than employment.
- Students will participate in ongoing programs under the guidance of The Climate Agenda team.

### **6. Roles and Supervision**

- Each intern shall be guided by a **field supervisor or project mentor** appointed by The Climate Agenda.

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- The Department shall designate a **faculty coordinator** to serve as the liaison for academic coordination and progress review.
- Interns will maintain regular communication, attend briefings, and submit short reflective reports or logs on their activities and learning outcomes.

#### 7. **Code of Conduct**

- Interns must adhere to **discipline, punctuality, and professionalism** throughout their engagement.
- Interns shall respect the values, norms, and confidentiality of both the NGO and the communities they interact with.
- Any form of misconduct, absenteeism without notice, or violation of organizational ethics may lead to termination of the internship.

#### 8. **Attendance and Evaluation**

- Interns must maintain **at least 70% attendance** to qualify for a completion certificate.
- Evaluation will be based on participation, regularity, teamwork, initiative, and contribution to field or project activities.
- Feedback shall be jointly reviewed by the mentor from The Climate Agenda and the departmental coordinator.

#### 9. **Certification**

- Upon successful completion, interns will receive a **Certificate of Completion** jointly issued by **The Climate Agenda** and the **Department of Sociology, D.A.V PG College**.
- The certificate will include the intern's name, project title, internship period, and a brief description of work undertaken.

#### 10. **Safety and Liability**

- The Climate Agenda shall ensure a safe and inclusive working environment during office and field-based activities.
- Interns shall follow all safety instructions during campaigns, events, and community visits.
- Neither party shall be liable for any personal injury or loss resulting from negligence or non-compliance by the intern.

#### 11. **Termination**

- Either party may terminate the internship or a student's participation by giving prior written notice, citing valid reasons such as non-performance or violation of conduct.

#### 12. **Amendment and Review**

These terms may be reviewed or amended from time to time by mutual written consent between **The Climate Agenda** and the **Department of Sociology, D.A.V PG College**

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**Signatories**

This Agreement is executed in duplicate with each copy being official version and having equal validity, by signing below, the Institution and the organization, acting by their duty signatories, have caused this Agreement to be executed, effective as of the day and year first above written

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding (MoU) on the day, month, and year first written above.

**For The Climate Agenda (TCA)**

Name: **Ekta Singh**

Designation: Director

Signature: \_\_\_\_\_

Seal: \_\_\_\_\_

**THE  
CLIMATE  
AGENDA**

**For the Department of Sociology.  
D.A.V PG College.**

Name: **Prof. Mishri Lal**

Designation: Principal

Signature: \_\_\_\_\_

Seal: \_\_\_\_\_

**Principal**

**DAV Post Graduate College  
Varanasi**

**WITNESS**

Name: Saniya Anwar

Signature: \_\_\_\_\_

**WITNESS**

Name: Dr. Ziyuddin

Signature: \_\_\_\_\_

**Date : 11-05-2026**

**Place : VARANASI**