

Minutes of the 1st meeting of IQAC, 2018-19

The *first* IQAC meeting for Academic Session 2018-19 was held on 13/08/2018 at 02:00 p.m. in the Conference Hall, Old Building, DAV PG COLLEGE under the Chairmanship of Dr. S. D. Singh, Principal, DAV PG College, Varanasi.

Members Present:

S. No.	Name	Designation	Department / Institution
01	Dr. S. D. Singh	Principal	DAV PG College
02	Sri Govind Kejriwal	Industrialist	Varanasi
03	Sri Priyank Dev	Industrialist	Varanasi
04	Dr. Lallan Jaiswal	Associate Professor	Sanskrit
05	Dr. Satyagopal Jee	Associate Professor	Psychology
06	Dr. Mukesh Kumar Singh	Assistant Professor	AIHC & Arch
07	Dr. Mayank Kumar Singh	Assistant Professor	Economics
08	Dr. Akhilendra Kumar Singh	Assistant Professor	Psychology
09	Dr. Parul Jain	Assistant Professor	Economics
10	Dr. Anand Singh	Assistant Professor	Commerce
11	Kunwar S. Shekhar	S. O. (Admin.)	DAV PG College
12	Mr. Surjeet	P. A. to Principal	DAV PG College
13	Sri Anuj Kumar Singh	Research Scholar	AIHC & Arch

Padma Bhushan Pandit Raajan Mishra, famous Vocalist and Prof. Anil Kumar Singh, Ex-Principal, Hindu P.G College, Zamania could not attend the meeting.

The meeting started with welcome note to all IQAC members, especially to the external members from society by Dr. P. K. Sen, Member Secretary- IQAC. The following agenda items were discussed during the meeting:

Agenda Item No. 01: *IQAC members were of the opinion that the regular review of infrastructure is required.*

- a. **Existing structure:** Academic Block: New & Old Building, Auditorium, Library, Canteen
- b. **Under renovation/repairing:** Administrative Block, Library,
- c. **Upcoming facilities:**, Separate Hostel for Girls & Indoor Stadium

Agenda Item No. 02: *The members briefly discussed about the 'Integrated Campus Management System' software for the complete digitalization of all the academic works conducted at DAV PG College. Dr. P. K. Sen gave a presentation upon the same and briefly explained the concept of this software programme. All the members were of the opinions that, such a programme will undoubtedly digitalize almost all the academic procedures (viz. Attendance, course-plans, feedback, registration procedure, examination forms etc.) and will surely raise the level of academic standard of DAV PG College.*

It was resolved by the committee members that a meeting must be organised with all the faculty members of the college so that they could also understand about the basics of this software programme.

Agenda Item No. 03: *It was resolved that the college will provide facilities .*

- 1. Separate time slot for preparation of IS examination*
- 2. Faculty from Coaching Institute of Noida is appointed to delegate their expertise to the students*

Agenda Item No. 04: *The committee members discussed regarding the matter of upgradation of the College website. It was resolved that:*

- 1. All the programmes must be updated on the college website on a regular basis*
- 2. The IQAC Notices, Agenda's and Minutes for the 4th quarter of last session should be uploaded*
- 3. The updated feedback proforma's for different stakeholders i.e., Teachers, Students and Alumni's should be uploaded on the College website.*

The meeting ended with a vote of thanks to the Chair.

Dr. P. K. SEN
Member Secretary

Dr. S. D. SINGH
Principal
DAV PG College