

Minutes of the 4th meeting of IQAC, 2015-16

The 4th IQAC meeting for Academic Session 2015-16 was held on 14/05/2016 at 03:00 p.m. in the Conference Hall, Old Building, DAV PG COLLEGE under the Chairmanship of Dr. S. D. Singh, Principal, DAV PG College, Varanasi.

Members Present:

1.	Dr. S. D. Singh	Principal	DAV PG College
2.	Prof. Anil Kumar Singh	Ex-Principal	Hindu P.G College, Zamania
3.	Sri Govind Kejriwal	Industrialist	Varanasi
4.	Dr. Pradeep Kamal	Associate Professor	Commerce
5.	Dr. Akhilesh Dubey	Associate Professor	Hindi
6.	Dr. Mukesh Kumar Singh	Assistant Professor	AIHC & Arch
7.	Dr. Mayank Kumar Singh	Assistant Professor	Economics
8.	Dr. Parul Jain	Assistant Professor	Economics
9.	Dr. Anand Singh	Assistant Professor	Commerce
10.	Sri Shiv Kr. Saxena	Administrative Officer	DAV PG College
11.	Kunwar S. S. Singh	Section Officer	DAV PG College
12.	Sri Mukesh Tripathi	Research Scholar	English
13.	Dr. P. K. Sen	Coordinator	IQAC

Padma Bhushan Pandit Raajan Mishra, Vocalist and Sri Priyank Dev could not attend the meeting.

The meeting started with welcome note to all IQAC members, especially to the external members from society by Dr. P. K. Sen, Member Secretary- IQAC. The following agenda items were discussed during the meeting:

Agenda Item No. 01: *Resolved that minutes of 3rd meeting of IQAC be confirmed*

Agenda Item No. 02:

- *It was agreed that the feedback from stakeholders of the College should be taken in the prescribed format.*
- *This would include feedback from students, parents, employees, and alumni.*
- *The formats for students' feedback should be taken from website of NAAC. The formats for getting the feedback from other stakeholders should be designed by the IQAC.*
- *The task of getting the feedback from students for the ongoing semester should be completed before the start of end semester examination for the first year students. However, for the students from other classes, it can be taken up during the examination immediately after the examination is over for that particular subject.*

- *It was decided that HoDs should coordinate the activity of taking the feedback. Moreover, the analysis of the feedback obtained from the students should also be carried out.*

Agenda Item No. 03: *It was resolved by the committee member that the archaeological laboratory in the old building of DAV PG College, and it should be completed and be available for the students from the next session, i.e., July 2016 onwards.*

Agenda Item No. 04: *It was resolved by the committee member that there is an urgent need of renovation, modernization and extension of the college library. The committee members suggested the followings in this regard:*

- 1. Need to make renovation in the reading hall inside the library*
- 2. Appropriate provisions may be made for the extension of library*
- 3. Number of reference books (with more focus on foreign/renowned authors) to be increased in the College library*
- 4. Visitor-Register in Library should be updated and well maintained*
- 5. Dusting to be done inside books regularly*
- 6. Space management in library must be given priority.*
- 7. Should prepare plans for further up gradation of library/laboratories*

The meeting ended with a vote of thanks to the Chair.

Dr. P. K. SEN
Member Secretary

Dr. S. D. SINGH
Principal
DAV PG College