

## Minutes of the 1<sup>st</sup> meeting of IQAC, 2014-15

The first IQAC meeting for Academic Session 2014-15 was held on 19/07/2014 at 01:00 p.m. in chamber of the Conference Hall, Old Building, DAV PG COLLEGE under the Chairmanship of Dr. S. D. Singh, Principal, DAV PG College, Varanasi.

### Members Present:

1.	Dr. S. D. Singh	Principal	DAV PG College
2.	Sri Vikas Malviya	Joint Secretary	DAV PG College
3.	Prof. Anil Kumar Singh	Ex-Principal	Hindu P.G College, Zamania
4.	Sri Akhilesh Khemka	Industrialist	Varanasi
5.	Dr. A. K. Mishra	Associate Professor	Commerce
6.	Dr. O. N. Dubey	Associate Professor	Commerce
7.	Dr. A. K. Srivastava	Associate Professor	Political Science
8.	Dr. S. B. Singh	Associate Professor	Political Science
9.	Dr. Vikramaditya Rai	Assistant Professor	Sociology
10.	Dr. Indrajeet Mishra	Assistant Professor	English
11.	Kunwar S. S. Singh		Administrative Official
12.	Sri Ashwini Srivastava		Administrative Official
13.	Dr. P. K. Sen	Member Secretary	IQAC

Padma Bhushan Pandit Raajan Mishra, Vocalist and Sri Srinath Tripathi, Senior Advocate could not attend the meeting.

The meeting started with welcome note to all IQAC members, especially to Principal Sir, Joint Secretary and the external members from society by Dr. P. K. Sen, Member Secretary- IQAC. The following agenda items were discussed during the meeting:

### **Agenda item 1: *Teaching-Learning and Evaluation:***

*The IQAC members discussed the followings:*

#### ***(a) Improvement in evaluation system: review and reform of internal examination system***

*The IQAC nominated the following committee for this task:*

- a. Dr. Pradeep Kamal, HoD, Department of Commerce*
- b. Dr. Anup Kumar Mishra, Assistant Professor, Department of Economics*
- c. Dr. Akhilendra Kumar Singh, Assistant Professor, Deptt. Of Psychology*
- d. Dr. Ziyauddin, Assistant Professor, Deptt. Of Sociology*

#### ***(b) Feed-back mechanisms: Students Feedback and Faculty self-appraisal reports***

*The IQAC suggested:*

- 1. Students feedback form should be made operative.*
- 2. Separate feedback forms for students, alumni, parents etc. should be prepared for this session*

*The IQAC nominated the following committee for this task:*

- a. Dr. Akhilendra Kumar Singh, Assistant Professor, Deptt. Of Psychology*

- b. *Dr. Mayank Kumar Singh*                      *Deptt. Of Economics*
- c. *Dr. Mukesh Kumar Singh*                      *Deptt. Of AIHC*
- d. *Dr. Ziyauddin, Assistant Professor, Deptt. Of Sociology*

**Agenda Item No. 02: Research, Consultancy and Extension**

*Resource mobilization for research: review of process of submission of externally funded projects: The IQAC decided that:*

- 1. Seminars and training programmes by the industrial experts should become regular feature*
- 2. Students should be encouraged by the faculty members to visit industries / financial organizations (SEBI, BSE, NSE etc) to get some practical knowledge*

*The IQAC nominated the following committee for this task:*

- a. *Dr. V. K. L. Srivastava*                      *Deptt. Of Commerce*
- b. *Dr. S. B. Singh*                              *Deptt. Of Political Science*
- c. *Dr. Vinod Choudhary*                      *Deptt. Of History*
- d. *Dr. Indrajeet Mishra*                      *Deptt. Of English*

**Agenda Item No. 03: Students Support and Progression**

***Development of mentoring system for students:***

*The Committee suggested:*

- 1. All the faculty members should be involved.*
- 2. Students should be allotted to faculty members / mentors*
- 3. Progress graph of every student should be maintained.*
- 4. Informal counseling of the students be done regularly*

*The IQAC nominated the following committee for this task:*

- a. *Dr. Awadhesh Kumar Mishra*                      *Deptt. Of Commerce*
- b. *Dr. Rahul*                                      *Deptt. Of Commerce*
- c. *Dr. Akhilendra Kumar Singh*                      *Deptt. Of Psychology*
- d. *Dr. Mayank Kumar Singh*                      *Deptt. Of Economics*

**Agenda Item No. 04: To develop guidelines for functioning of IQAC and conduct of its meetings**

*The IQAC Committee agreed to the following:*

- 1. Next IQAC meeting will be held in November, 2014.*
- 2. A web page for IQAC has to be designed.*
- 3. The minutes of the IQAC meeting will be sent through email to all the members and they have to send their consent within five days. If IQAC does not receive any response from any of the members, it would be taken as confirmed.*

The meeting ended with a vote of thanks to the Chair.

**Dr. P. K. SEN**  
Member Secretary

**Dr. S. D. SINGH**  
Principal  
DAV PG College