

Minutes of the 3rd meeting of IQAC, 2013-14

The *third* IQAC meeting for Academic Session 2013-14 was held on 17/02/2014 at 01:00 p.m. in chamber of the Principal, DAV PG COLLEGE under Chairmanship of Dr. S. D. Singh, Principal, DAV PG College, Varanasi.

Members Present:

1.	Dr. S. D. Singh	Principal	DAV PG College
2.	Sri Vikas Malviya	Joint Secretary	DAV PG College
3.	Prof. Anil Kumar Singh	Ex-Principal	Hindu P.G College, Zamania
4.	Sri Akhilesh Khemka	Industrialist	Varanasi
5.	Dr. A. K. Mishra	Associate Professor	Commerce
6.	Dr. O. N. Dubey	Associate Professor	Commerce
7.	Dr. A. K. Srivastava	Associate Professor	Political Science
8.	Dr. S. B. Singh	Associate Professor	Political Science
9.	Dr. Vikramaditya Rai	Assistant Professor	Sociology
10.	Dr. Indrajeet Mishra	Assistant Professor	English
11.	Kunwar S. S. Singh		Administrative Official
12.	Sri Ashwini Srivastava		Administrative Official
13.	Dr. P. K. Sen	Member Secretary	IQAC

Padma Bhushan Pandit Raajan Mishra, Vocalist and Sri Srinath Tripathi, Senior Advocate could not attend the meeting.

The meeting started with welcome note to all IQAC members, especially to Joint Secretary and the external members from society by Dr. P. K. Sen, Member Secretary-IQAC. The following agenda items were discussed during the meeting:

Agenda item 1: *Actions taken on the minutes of previous meeting held on 21/10/2013 was discussed and the members of IQAC approved the minutes.*

Agenda Item No. 02: *IQAC members recommended that a proper record of actions for feedback on curriculum from external experts, industry, alumni, and students should be kept in department also, documentation of all the programmes organised by various departments should be properly recorded in files / registers and maintained properly.*

Agenda Item No. 03: *the College Librarian should ensures highly enriched library with good ambience. E-resources and CDs of downloaded Video lectures should also be maintained in the college library. Dr. A. K. Mishra, Department of Commerce suggested constituting a library committee to assist the librarian. IQAC members recommended constituting such a committee. The following were appointed as members of the Library Committee:*

1. Dr. Anup Kumar Mishra, Assistant Professor Chairman

2. *Dr. Mukesh Kumar Singh, Assistant Professor* *Member*
3. *Dr. Ziauddin, Assistant Professor* *Member*
4. *Dr. Rahul, Assistant Professor* *Member*
5. *Mrs. Ruchi, Library Staff* *Member Secretary*

Agenda Item No. 04: *It is recommended that College should undertake all energy saving measures and actions as per Green Policy. It was recommended to constitute a team for the audit of the same. It is recommended that the actions be taken as per the audit report.*

The meeting ended with a vote of thanks.

Dr. P. K. SEN
Member Secretary

Dr. S. D. SINGH
Principal
DAV PG College