

Minutes of the 3rd meeting of IQAC, 2011-12

The third IQAC meeting for Academic Session 2011-12 was held on 03/02/2012 at 01:00 p.m. in chamber of the PRINCIPAL, DAV PG COLLEGE under Chairmanship of Dr. S. D. Singh, PRINCIPAL, DAV PG College, Varanasi.

Members Present:

1.	Dr. S. D. Singh	PRINCIPAL	DAV PG College
2.	Prof. Anil Kumar Jain	Professor	Dept. of Economics, BHU
3.	Vikas Malviya	Joint Secretary	DAV PG College
4.	Dr. J. N. Mishra	Associate Professor	Hindi
5.	Dr. Pradeep Kamal	Associate Professor	Commerce
6.	Dr. V. K. L. Srivastava	Associate Professor	Commerce
7.	Dr. Pravesh Bhardwaj	Associate Professor	History
8.	Dr. Sangeeta Jain	Assistant Professor	English
9.	Dr. Satish Kumar Singh	Assistant Professor	Philosophy
10.	Sri S. Bhattacharya		Administrative Official
11.	Sri Ashwini Srivastava		Administrative Official
12.	Sri Santosh Kr. Singh	Research Scholar	Economics
13.	Dr. P. K. Sen	Member Secretary	IQAC

Sri Dr. Ravindra Dwivedi, Social Worker and Sri V. K. Jindal, Chartered Accountant could not attend the meeting.

The meeting started with welcome note to all IQAC members, especially to Joint Secretary and all the external members by Dr. P. K. Sen, Member Secretary- IQAC. The following agenda items were discussed during the meeting:

Agenda item 1: *The members were of the view that all the departments of the college must take initiatives to organize seminars / workshops, conferences of National as well as International level from time to time. For this, the teachers must draft proposals and send it to UGC through proper channel. The members also proposed that the concerned head of the departments should take initiatives in this regard.*

Agenda item 2: *The members considered creating of web page of IQAC for University website stating the objectives, activities etc along with the names of the members with email address. Dr. P. K. Sen, Secretary, IQAC was requested to take necessary action in this regard.*

Agenda item 3: *The members considered the format for AQAR of IQAC as provided in the UGC Guidelines, and decided that with induction of the suggestions discussed the same may be sent to the all departments and offices. Similarly the other relevant information to be included in the Annual Report of the College may also be sought.*

Agenda item 4: *the members discussed on various issues related to MIS.*

The meeting ended with a vote of thanks to the Chair.

Dr. P. K. SEN
Member Secretary

Dr. S. D. SINGH
Principal
DAV PG College