

## Minutes of the 2<sup>nd</sup> meeting of IQAC, 2011-12

The second IQAC meeting for Academic Session 2011-12 was held on 31/10/2011 at 02:00 p.m. in chamber of the PRINCIPAL, DAV PG COLLEGE under Chairmanship of Dr. S. D. Singh, PRINCIPAL, DAV PG College, Varanasi.

### Members Present:

1.	Dr. S. D. Singh	PRINCIPAL	DAV PG College
2.	Prof. Anil Kumar Jain	Professor	Dept. of Economics, BHU
3.	Dr. Ravindra Dwivedi	Social Worker	Varanasi
4.	Dr. J. N. Mishra	Associate Professor	Hindi
5.	Dr. Pradeep Kamal	Associate Professor	Commerce
6.	Dr. V. K. L. Srivastava	Associate Professor	Commerce
7.	Dr. Pravesh Bhardwaj	Associate Professor	History
8.	Dr. Sangeeta Jain	Assistant Professor	English
9.	Dr. Satish Kumar Singh	Assistant Professor	Philosophy
10.	Sri S. Bhattacharya		Administrative Official
11.	Sri Ashwini Srivastava		Administrative Official
12.	Sri Santosh Kr. Singh	Research Scholar	Economics
13.	Dr. P. K. Sen	Member Secretary	IQAC

Sri Vikas Malviya, Joint Secretary, DAV PG College and Sri V. K. Jindal, Chartered Accountant could not attend the meeting.

**The meeting started with welcome note to all IQAC members, especially to external members. The following agenda items were discussed during the meeting:**

#### **Agenda item 1:**

The minutes were confirmed.

#### **Agenda item 2:**

The members approved the Student Feedback Proforma, based on UGC Model with suitable changes. It was decided that in the initial phase, the feedback may be obtained before the end semester examinations (i.e. twice a year) from students. The DEPARTMENTS will obtain the feedback and analyse it (including the action taken, if required) before submitting a consolidated report/ record to IQAC.

#### **Agenda item 3:**

The members felt an urgent need to strengthen the teaching in the College. In this regard, it was felt that the ongoing process of making the Campus Wi-Fi enabled may be accelerated. There is also requirement of establishing a Virtual Classroom as central facility for recording and

dissemination of expert lectures and other such purposes. In the meanwhile, Interactive Boards may be provided to the Departments. Also, Departments be encouraged for undergoing Academic Audit.

**Agenda item 4:**

The members were of the view that, Dust bins may be placed at strategic points in the College Campus. Also, as a measure for waste disposal, pits for composting of waste generated by Canteen, Hostel surroundings, etc. may be created. Official support in this regard may be provided by the office staffs. Administrative Official may be requested to do the needful.

The meeting ended with a vote of thanks to the Chair.

**Dr. P. K. SEN**  
Member Secretary

**Dr. S. D. SINGH**  
Principal  
DAV PG College