

Minutes of the 2nd meeting of IQAC, 2014-15

The second IQAC meeting for Academic Session 2014-15 was held on 17/11/2014 at 02:00 p.m. in chamber of the Conference Hall, Old Building, DAV PG COLLEGE under the Chairmanship of Dr. S. D. Singh, Principal, DAV PG College, Varanasi.

Members Present:

1.	Dr. S. D. Singh	Principal	DAV PG College
2.	Sri Vikas Malviya	Joint Secretary	DAV PG College
3.	Prof. Anil Kumar Singh	Ex-Principal	Hindu P.G College, Zamania
4.	Sri Akhilesh Khemka	Industrialist	Varanasi
5.	Dr. A. K. Mishra	Associate Professor	Commerce
6.	Dr. O. N. Dubey	Associate Professor	Commerce
7.	Dr. A. K. Srivastava	Associate Professor	Political Science
8.	Dr. S. B. Singh	Associate Professor	Political Science
9.	Dr. Vikramaditya Rai	Assistant Professor	Sociology
10.	Dr. Indrajeet Mishra	Assistant Professor	English
11.	Kunwar S. S. Singh		Administrative Official
12.	Sri Ashwini Srivastava		Administrative Official
13.	Dr. P. K. Sen	Member Secretary	IQAC

Padma Bhushan Pandit Raajan Mishra, Vocalist and Sri Srinath Tripathi, Senior Advocate could not attend the meeting.

The meeting started with welcome note to all IQAC members, especially to Principal Sir, Joint Secretary and the external members from society by Dr. P. K. Sen, Member Secretary- IQAC. The following agenda items were discussed during the meeting:

Agenda item 1: *After a detailed discussion on various decisions taken into the first meeting of IQAC held on 19/07/2014, the IQAC members confirmed the minutes*

Agenda Item No. 02: *IQAC members were of the opinion that the regular review of infrastructure is required.*

- a. Existing structure: Academic Block: New & Old Building, Auditorium, Library, Canteen*
- b. Under Construction: Archaeological Laboratory, Computer Laboratory*
- c. Under renovation/repairing: Administrative Block, Library*
- d. Upcoming facilities: Commerce Laboratory, Separate Hostel for Girls*

Agenda Item No. 03: *the College should evolve mechanism for Parents' Feedback and frequent Communication with them*

- *The College should appoint a Counsellor to cater to personal or psychological problems of students. Medical Room may be used by the Counselor alternately with the Doctor and may provide counseling session in cluster mode as well.*
- *For more effective counseling, College departments may be allotted slots to provide mentoring to students at personal level.*
- *Information about the College Grievance Committee should be displayed on Notice Boards.*

Agenda Item No. 04: *Record of students' progression to be maintained properly.*

- *Required data may be procured by concerned teachers*
- *The College Administration should send a letter to passed out students to seek their feedback*
- *Information about pass-out students may be traced from Social sites*
- *Alumni registration, feedback and information form should be available on the College website.*

The meeting ended with a vote of thanks to the Chair.

Dr. P. K. SEN
Member Secretary

Dr. S. D. SINGH
Principal
DAV PG College